

## Study Abroad Policy Acknowledgement Form (PAF)

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Name \_\_\_\_\_ GW ID \_\_\_\_\_ Email \_\_\_\_\_

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Countries of Interest \_\_\_\_\_

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Major \_\_\_\_\_ GW School (i.e. CCAS, ESIA) \_\_\_\_\_

Please Indicate Semester of Participation       Summer 2008     Fall 2008     Spring 2009

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Current Address (Complete on-campus or off-campus address) \_\_\_\_\_

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Current Telephone \_\_\_\_\_

I give the Office for Study Abroad permission to discuss my participation in study abroad with my parent or guardian before, during, and after my study abroad experience.    \_\_\_\_Y    \_\_\_\_N

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Name of Parent (s) or Guardian \_\_\_\_\_ Parent/Guardian Email Address \_\_\_\_\_

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Parent/Guardian Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Parent Telephone \_\_\_\_\_

**INTERNATIONAL STUDENTS:**

I am studying on a     FI visa     J1 visa     other type of visa (please list) \_\_\_\_\_

**I have read and agree to the following policies and conditions governing my participation in study abroad:**

1. Approval to study abroad is contingent upon meeting the following University requirements: a 2.75 minimum cumulative GW GPA upon application, good academic and judicial standing, and the completion of 45 credit hours before going abroad. Transfer students must complete one semester at GW before applying for study abroad. Students who do not meet these requirements are not eligible to participate in study abroad. I understand that if I am placed on disciplinary probation at any time prior to the start of my program, GW will rescind my approval, and I will not be able to study abroad. (You may reapply for approval after your probation had ended.)
2. Prior approving my participation in study abroad, The Office for Study Abroad (OSA) will review my academic and judicial record. I grant the OSA permission to notify other departments on campus of my intentions to study abroad. This review requires a minimum of two weeks. The OSA will notify me by email once my review has been completed.
3. Once my review has been completed, I understand that I will need to bring any program approval forms to the Office for Study Abroad for proper signatures and completion. On these forms, OSA staff has my permission to disclose information gained through the academic and judicial reviews. If approved, I will be added to the Study Abroad Listserv.
4. I am required to attend a *Predeparture Orientation*, where I will receive the *GW Study Abroad Forms*, which I must complete and submit to the appropriate offices on campus to be approved and registered for study abroad. I will also receive a *GW Study Abroad Handbook* which I agree to read, study, and take abroad as a reference for GW policies and procedures.
5. The Office for Study Abroad is not able to accept my *GW Study Abroad Forms* or register me if I have a hold on my account, if I am registered for GW courses for the semester I intend to go abroad, or if I have an incomplete study abroad file. I am responsible for late registration fees that may occur, or cancellation or delays of my financial assistance if my forms are not received by the Office for Study Abroad and other campus offices on time.
6. During my study abroad semester, I will be charged GW tuition, room and/or board (if provided by the program), and the study abroad fee, rather than the cost indicated in the program's materials. In most cases, my GW and Federal financial assistance and scholarships will apply to these charges. If I participate in a summer program, I will pay all fees directly to my study abroad program sponsor or university.
7. I am responsible for sharing policies regarding enrollment, registration, cost, billing and transfer credit with my parent or guardian.

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**Signature** \_\_\_\_\_

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**Date** \_\_\_\_\_